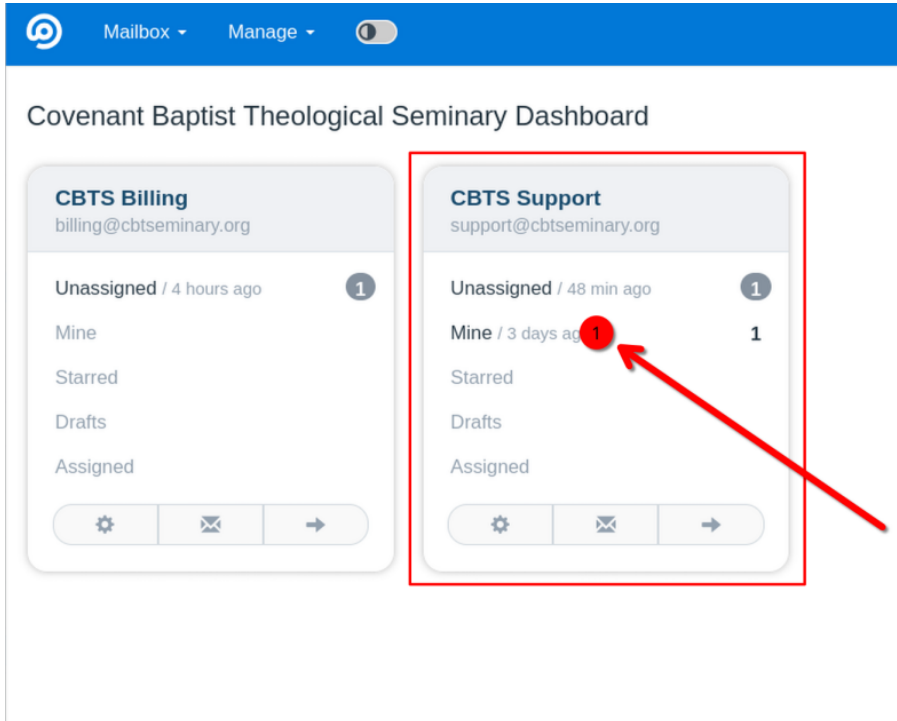
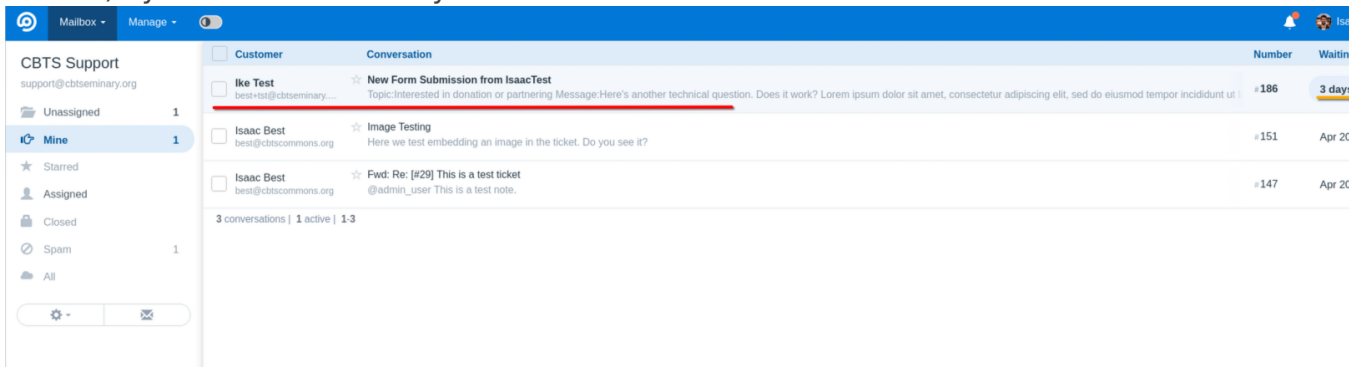


Viewing Your Tickets

1. From the FreeScout home page, find the mailbox that you want to view (you may only have one mailbox). In that mailbox card, click "Mine".



2. You will see a list of your tickets with unread tickets at the top and all ticket sorted (by default) by most recent activity.



3. Click on a ticket to open it.
4. The ticket will open and you will be presented with the ticket view.

Me

Active

<

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1

New Form Submission from Ike Test

☆ #186

00:01:45

Total time: 00:01:45

you assigned to yourself

2 days ago

Note Bot

3 days ago

Name: Isaac Test

Email: best+tst@cbtseminary.org

Topic: Interested in donation or partnering

Where did you first hear about CBTS?: Friend

How long have you known about CBTS?: For a long time

Ike Test

3 days ago

Topic: Interested in donation or partnering

Message: Here's another technical question. Does it work?

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat.

Anyone, Active

Revision #2

Created 2026-05-04 21:54:28 UTC by Isaac Best

Updated 2026-05-04 22:01:49 UTC by Isaac Best