

What is the Student Appeals Process?

Students should follow the academic appeals process to resolve any academic problem or issue that arises.

1. Students should first go to the professor or Dean of Students in a timely manner to express their concern and seek to resolve the issue.
2. If the issue is not resolved, the student then should submit a written appeal to the Academic Dean/President regarding the issue. The Academic Dean/President may or may not request input and speak with the professor and/or Dean of Students depending on the nature of the appeal. The Academic Dean/President will resolve the appeal and convey his decision in a written letter to the student within 10 business days.
3. If the student is not satisfied, the student may submit a final, written appeal to the President requesting an appeal review meeting with the Academic Committee of the Seminary. This final appeal must be submitted and received by the President no later than 20 business days after the student's initial written appeal. The Academic Committee will review the process, speak with the parties involved, pray and make a recommendation to the Seminary President for a final decision. The President's decision in conjunction with the Academic Committee's recommendations will be final. No further appeals will be entertained.

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